



# Equipment Operator Job Description

## Summary/Objective

The equipment operator operates a variety of contractor equipment and trucks used in excavation, construction and maintenance activities and performs a variety of semiskilled tasks.

The position may also operate a variety of hand and power tools and may clean and prepare sites, dig trenches, install pipe, set braces to support the sides of excavations, erect scaffolding, clean up rubble and debris, and remove waste materials. The position may assist other craft workers.

## Essential Functions

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related or a logical assignment for this classification. Other duties may be required and assigned.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Operates agricultural and heavy equipment, such as bulldozers, scrapers, backhoes, man-lifts, dump trucks, road grader, front-end loaders, hydraulic excavators, skid steers, agricultural tractors and vibratory compactors.
- Operates and or assists trucks of various sizes and weights in the loading, hauling and unloading of various equipment, materials and supplies.
- Operates jackhammers, hand operated compactors, mowers, brush chippers and other small equipment and tools.
- Excavates and fills trenches and ditches. Installs pipe, structures and related materials  
Works with hoisting equipment, rigging and tools and other lifting related tasks with a backhoe, hydraulic excavator, front-end loader or crane.
- Performs daily safety inspections, maintenance inspections, cleaning and service checks on assigned equipment. Grease all moving parts and maintain proper fluid levels in accordance with operator's manual before operating equipment.
- Make general repairs to equipment as required.
- Assists in the installing and maintenance of traffic control devices.
- Performs all duties in conformance to appropriate safety and security standards.
- Performs a variety of tasks involving strenuous manual labor.



## **Essential Functions - Continued**

- Maintains a clean job site: picks up all tools and equipment and secures job site each day to eliminate potential hazards.
- Performs materials handling and storage.
- Ensures that proper safety and incident reporting procedures are followed. Brings problems to the attention of the Project Superintendent.

## **Competencies**

1. Technical Capacity.
2. Time Management.
3. Thoroughness.
4. Customer/Client Focus.

## **Supervisory Responsibility**

This position has no supervision responsibilities.

## **Work Environment**

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts, and is frequently exposed to wet or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risks of electrical shock. The noise level in the work environment is usually loud.

## **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands and fingers to handle, feel or operate objects, tools or controls, and reach with hands and arms. The employee is frequently required to stand, talk and hear. The employee is occasionally required to walk, sit, climb, balance, stoop, kneel, crouch, crawl, taste and smell.

The employee must frequently lift or move up to 10 pounds and occasionally lift or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus



## **Position Type/Expected Hours of Work**

This is a full-time position. Standard days and hours of work are Monday through Friday, 8:00 a.m. to 5:00 p.m.

Our work demands may require that we change the starting and ending times of work schedules. We may need to change the number of work hours that are scheduled each day and week. We may also reassign you; temporarily or permanently to other locations depending on the overall needs of the Company. Your flexibility to comply with the staffing needs as needed are a condition of your employment with the COMPANY.

## **Travel**

Local travel to various worksites is required.

## **Required Education and Experience**

1. Graduation from high school or GED equivalent.
2. Two years experience operating medium and heavy equipment.

## **Preferred Education and Experience (if any)**

1. Ability to read and interpret civil plans, drawings, diagrams and terminology
2. Experience as a Grade Staker and operating machine control systems.
3. Experience installing underground utilities including public water systems, sanitary sewer and stormwater systems
- 4.

## **Additional Eligibility Qualifications**

1. Valid CDL License.

## **How to Apply, Submit your resume to:**

**Dirks Dozing & Excavating**  
**1860 SW County Rd. 8707, Rich Hill, MO 64779**



## **EEO Statement**

To give equal employment and advancement opportunities to all people, we make employment decisions at the COMPANY based on each person's performance, qualifications, and abilities.

The COMPANY does not discriminate in employment opportunities or practices on the basis of race, color, creed, religion, sex, national origin, disability, age, sexual orientation, gender identity, genetic characteristics/information, marital status, pregnancy, childbirth or related individual conditions, medical condition (as defined by state law), military status, political affiliation, or any other characteristic protected by federal, state, or local law (referred to as "protected classes" or "protected status").

This Equal Employment Opportunity Policy extends to all terms, conditions and privileges of employment as well as the use of all company facilities, participation in all company-sponsored activities, and all employment actions and practices including selection, job assignments, promotions, compensation, discipline, termination of employment and access to benefits and training.

We will make reasonable accommodations for qualified individuals with known disabilities unless making the reasonable accommodation would result in an undue hardship for the COMPANY.

## **Employment At-Will**

COMPANY is an at-will employer.

## **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job.

The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related or a logical assignment for this classification and that other duties may be required and assigned.

Duties, responsibilities and activities may change at any time with or without notice.